



Parliamentary Procedure Team (71) Scoring Rubric/Rating Sheet

TEAM NUMBER _____

RANKING SHEET – COMPLETE ONE PER TEAM

PRESENTATION SCORE

Judge 1 (180 points) _____

Judge 2 (180 points) _____

Judge 3 (180 points) _____

Total Judges Points _____

TOTAL JUDGES SCORES _____ (540 maximum)

TOTAL SPECIFICATION SCORE _____ (75 maximum)

**OBJECTIVE PARLIAMENTARY
PROCEDURE CONCEPTS TEST**
(Average score of all team members (50 maximum points)) _____ (50 maximum)

TOTAL SCORE _____ (665 maximum)

RANK



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Judge Number _____

Team Number _____

Judges' Scoring Rubric/Criteria

Judge 1 Only

Evaluation Criteria	Non Participation in Subject	Below Average	Average	Good	Excellent	Points Awarded
Chairperson's presiding ability						
Subject #1	0	1-5	6-10	11-15	16-20	
Subject #2	0	1-5	6-10	11-15	16-20	
Subject #3	0	1-5	6-10	11-15	16-20	
Secretary's participating ability						
Subject #1	0	1-5	6-10	11-15	16-20	
Subject #2	0	1-5	6-10	11-15	16-20	
Subject #3	0	1-5	6-10	11-15	16-20	
Clarity of business transactions						
Subject #1	0	1-5	6-10	11-15	16-20	
Subject #2	0	1-5	6-10	11-15	16-20	
Subject #3	0	1-5	6-10	11-15	16-20	
Total Points Awarded by Judge 1 Only (180 Maximum Points)						

Judge 2 Only

Evaluation Criteria	Non Participation in Subject	Below Average	Average	Good	Excellent	Points Awarded
Quality of presentation and discussion						
Subject #1	0	1-5	6-10	11-15	16-20	
Subject #2	0	1-5	6-10	11-15	16-20	
Subject #3	0	1-5	6-10	11-15	16-20	
Followed voting procedures						
Subject #1	0	1-5	6-10	11-15	16-20	
Subject #2	0	1-5	6-10	11-15	16-20	
Subject #3	0	1-5	6-10	11-15	16-20	
Judges' questions						
Subject #1	0	1-5	6-10	11-15	16-20	
Subject #2	0	1-5	6-10	11-15	16-20	
Subject #3	0	1-5	6-10	11-15	16-20	
Total Points Awarded by Judge 2 Only (180 Maximum Points)						



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Judge 3 Only

Evaluation Criteria	Non Participation in Subject	Below Average	Average	Good	Excellent	Points Awarded
General participation by members						
Subject #1	0	1-5	6-10	11-15	16-20	
Subject #2	0	1-5	6-10	11-15	16-20	
Subject #3	0	1-5	6-10	11-15	16-20	
Power of expression, communication skills, poise, and stage presence.						
Subject #1	0	1-5	6-10	11-15	16-20	
Subject #2	0	1-5	6-10	11-15	16-20	
Subject #3	0	1-5	6-10	11-15	16-20	
Actions recorded correctly in minutes						
Subject #1	0	1-5	6-10	11-15	16-20	
Subject #2	0	1-5	6-10	11-15	16-20	
Subject #3	0	1-5	6-10	11-15	16-20	
Total Points Awarded by Judge 3 Only (180 Maximum Points)						

Total Parliamentary Presentation Points (540 points maximum) _____

Parliamentary presentation will be stopped at 10 minutes.

Specification Points Rubric/Rating Criteria

All points or none are awarded by the proctor per team, not per judge.		Points Awarded
Opening & Closing Ceremonies	20	
Followed Designated Order of Business	20	
Secretary's handwritten notes of meeting properly prepared	10	
No indication of chapter name, location, city, state, etc. in the notes or presentation	5	
All registered team members in attendance for entire event	20	
TOTAL SPECIFICATION POINTS (75 maximum)		



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JUDGES COMMENTS

Judge Number _____

Team Number _____

COMMENTS: (to be viewed by contestant)

(Judges: please provide positive feedback and areas of improvement in a constructive manner regarding your analysis of his/her competition.)

REASON FOR DISQUALIFICATION: (if applicable)